



GALLEON HOTELS ENVIROMENTALL POLICY

Galleon Hotels Limited is keenly aware of its duties and responsibilities to the environment, its employees and to the community. We are committed to the following practices and principles to enable us to meet and exceed legislation and expectations.

1. Running an efficient and successful hotel operation supporting the local economy by being a key employer in the area.
2. Carrying out our business by the most environmentally and socially aware practices practicable.
3. Constant monitoring and updating of practices and training of staff to deliver the benefits.

Initiatives currently undertaken:

Waste limitation and management:

- Mindful of the cost of energy, raw materials and labour involved in production, the ordering of all items is carefully controlled to minimise waste. Bulk purchasing is also used where possible to minimise packaging.
- Restaurant food is coded in order to eliminate food waste through overproduction.
- The use of lighting, heating and air conditioning is constantly monitored to ensure these resources are not wasted whilst not compromising comfort standards.
- Energy efficient light bulbs are installed wherever possible.
- All bedrooms with radiators are fitted with thermo valves.
- Hotel heating is minimised from spring to autumn.
- E-mail communications are only printed when necessary.
- Advertising and bookings are encouraged via the Hotel web sites to reduce paperwork.
- New plant and equipment is chosen with energy efficiency in mind.
- Ever aware of the need to conserve water.
- External lighting is controlled by light sensors to ensure energy usage is efficient.

Recycling:

- All hotel waste paper and cardboard is separated from general waste for recycling.
- Scrap paper is reused where possible for note taking.
- Printer cartridges are recycled where possible for charity.
- Stationery items are reused wherever possible.
- Cooking oil is collected by a licensed contractor and recycled or used for bio diesel.
- All glass and bottles are recycled.
- Bedroom and restaurant linen is changed at intervals that do not compromise our standards or the comfort of our guests whilst economising on usage.
- Guests are pro-actively offered the opportunity to assist in minimising energy\chemical consumptions by deciding on less frequent replacement of fresh linen and towelling.
- Old kitchen and office equipment is recycled by licensed contractors.

The Park Hotel • Park Road • Teddington • Middlesex TW11 0AB

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Galleon Hotels Limited Company Registered in England & Wales at 25 Harley Street, London W1G 9DR Registration No. 01191 280 VAT 974 2646 88





Support for local community:

- Charitable donations are made to local charities.
- All foodstuffs are purchased from local suppliers wherever possible.
- Promotional materials for local facilities and attractions are displayed and readily available to guests.
- Corporate hospitality is conducted supporting local suppliers, facilities and attractions.
- Each Hotel conducts business with regard to the immediate neighbourhood and is mindful of light and noise pollution.
- The Hotels are carefully and continually maintained enhancing the overall appearance of the local areas.
- Cash is injected into the local community in the form of business rates and staff spending power.
- Hotel facilities are regularly used to support local communities.

General:

- Galleon Hotels Limited is currently pursuing membership of their local Chamber of Commerce who provide advice and support on environmental initiatives.
- The Company encourages the personal development of staff.
- Our printed literature is carried out by a considerate print company who are taking on-going initiatives to support the environment including vegetable based inks, elemental chlorine free paper and recycled paper

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